

# Parental advice about school attendance

Simple things you can do today to help your child to attend school:

- Ensure that your children arrive at school on time, properly dressed and ready to learn
- Instil in your children an appreciation of the importance of attending school regularly
- Impress upon children the need to observe the school's code of conduct.
- Take an active interest in your children's school career, praising and encouraging good work and behaviour and attending parents' evenings and other relevant meetings
- Work in partnership with your child's school to resolve issues which may lead to non-attendance
- Ensure that you are aware of the attendance policy of your children's school
- Notify the school if your child is absent. This should be done as soon as possible - preferably on the first day of absence. You should also provide an explanation for the absence. This explanation should be confirmed - preferably in writing - when the child returns to school
- Keep them in a routine
- Avoid arranging medical/dental appointments during school hours
- Avoid booking holidays during term time
- If you are having difficulty with your child attending school ask the school for help today